



Sir James Smith's Community School

Aspiration Ambition Achievement

Provider Access Policy – Careers

JANUARY 2018

- 1. Introduction*
- 2. Student Entitlement*
- 3. Management of provider access requests*
- 4. Opportunities for access*
- 5. Premises and facilities*
- 6. Approval and review*

Provider Access Policy: Technical Education and Apprenticeships (Statutory)

1. Introduction

This policy statement sets out the School's arrangements for managing the access of providers to students in years 8 to 11 at the School for the purposes of giving them information about the provider's education or training offer. This complies with the School's legal obligations under Section 42B of the Education Act 1997 and the Baker Clause amendment 2017.

2. Student entitlement

Students in years 8 -11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme, which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer regarding technical education and apprenticeships – through options evenings, assemblies, careers workshops, taster events and visits.

3. Management of provider access requests

Procedure

A provider wishing to request contact should contact:

Mr Carrington, Deputy Headteacher, to discuss the technical education opportunities available for students, which may lead to enrolment on a full-time programme of study

Email: KCarrington@sirjamesmiths.cornwall.sch.uk

Ms Ledger, Careers Lead, to discuss organisational arrangements and logistical requirements accompanying proposed contact

Email: JLedger@sirjamesmiths.cornwall.sch.uk

4. Opportunities for access

A range of events, which are integrated into the School careers programme, will offer providers an opportunity to come into School to speak to students and/or their parents. The School calendar varies from year to year, so providers need to contact the appropriate staff member named above to identify the most suitable opportunity. These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning. The School welcomes commitments from providers 12 months ahead.

Access to students will be granted on the understanding that the information and guidance offered by providers is related to technical courses and apprenticeship opportunities only. Safeguarding requirements must also be met. The School policy on safeguarding sets out the School's approach to allowing providers into School to talk to our students.

5. Premises and facilities

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit.

Providers are welcome to hand us relevant brochures and other printed material that are specifically related to technical courses and apprenticeships. These will be made available to students in the School library and Careers Office.

6. Approval and review

If you would like this in a different format please contact the school

Reviewed and amended January 2018

Reviewed by – Jon Lawrence

Ratified by Governors – January 2018

Next review January 2019